

**MINUTES OF ANNUAL COUNCIL MEETING  
HELD ON TUESDAY 16th MAY 2023 AFTER THE AP MEETING**

**Present:** Chair: W Edwards (WE), Cllrs A Rudden (AR), T. Baistow (TB), R. Marsden (RM), K. Kanes (KK), S. Morton (SM), J. Clare (JC), J. Halliwell (JH), K. Stewart (KS), B. Williams (BW), I. Edwards (IE), J. Robe-Fogarty (JRF)

**Parish Clerk:** Ms. S Booth

**Members of Public (MOP):** Were in attendance.

**1 1 Outgoing Chair the open the meeting and receive apologies:**

1.1 Apologies for absence were given from the following Councilors:

1.2.**Resolved:** No apologies received for this meeting

**2 Election of officers for 2023/24:** Council to propose and second, officers for the forthcoming year.

2.1 Election of **Chairman:**

2.1.1 KS **Proposed** Cllr W Edwards, Second by IE.

2.1.2 **Resolved** by vote; 7 for WE.

2.1.3 **Moved** that Cllr WE will remain as Chair.

*POR: The new Chair formally takes the seat and directs the meeting from this point on.*

2.2 Election of **Vice Chairman x 2** for 2023-24 due to split vote:

2.2.1 TB **Proposed** Cllr I Edwards, Second by KK.

2.2.2 **Moved** that Cllr IE will become a Vice Chair.

2.2.1 AR **Proposed** Cllr K Kanes, Second by RM.

2.2.2 **Moved** that Cllr KK will become a Vice Chair.

2.3 Election of **Treasurer:**

2.3.1 WE **Proposed** Cllr A Rudden, Second by KK.

2.3.2 **Moved** that Cllr AR will remain as Treasurer.

2.4 Election of **Responsible Financial officer**

2.4.1 **Moved** unanimously that the Clerk will remain as the RFO.

**3 Declaration and Undertaking for Acceptance of Office:**

3.1 The Clerk distributed the DOA forms for signing.

3.1.1 Cllrs signed and returned to the Clerk.

**4 Adoption of the following policies Policy:**

4.1 The distributed hard copies to new Cllrs and via email to re-elected Cllrs.

4.1.1 Standing Orders

4.1.1.1 **Moved** unanimously that the Standing Order Policy was adopted.

4.1.2 Code of Conduct

4.1.2.1 **Moved** unanimously that the Code of Conduct Policy was adopted.

4.1.3 Financial regulations

4.1.3.1 **Moved** unanimously that the Financial Regulations Policy was adopted.

4.1.4 Risk Register

4.1.4.1 **Moved** unanimously that the Risk Register Policy was adopted.

**5. Chairs report:** Chair to report any updates to the council.

5.1 The Chair updated on various meetings he had planned for this year and a training course that he will be attending on upgrading the website.

**6 Minutes of the previous meetings presented to the Council:**

6.1 Council to agree that the minutes from the meeting held on 06/04/22, [P1169 to 1171] were a true and accurate record.

6.1.1 **Resolved** that the minutes were a true and accurate record.

6.1.2 **Proposed** by JC and **Second** by KK

6.1.3 **Moved** unanimously.

## 6.2 Matters arising from the above set of minutes:

6.2.1 KK stated that item 9 was not called the Neighbourhood Plan it was a Focus Group.

6.2.2 JRF updated that she did not agree with item 13.1.2.1. A lively discussion involving all Cllrs ensued, BW agreed that the title was not suitable for the role of Parish Clerk.

**POR:** Cllr IE requested that the following to be minuted.

*IE offered apologies to the Parish Clerk and stated to all Cllrs that it was unprofessional to discuss a member of staff whilst they were still in the room.*

6.2.3 **Resolved** that the title Executive Officer & Director of Council Services will be used by the Parish Clerk.

## 7 Logged Online Reports:

7.1 Report spreadsheet attached detailing issues logged. [REPORTED ONLINE LOG.xlsx](#)

## 8 Planning Applications:

8.1 To note planning applications received from Trafford Borough Council.

8.1.1 **110599/HHA/23 – 5 Warburton Lane, Partington M31 4NR**

Widening of existing vehicular access.

Received: 24/04/23: Circulated to Cllrs 24/04/23

8.1.2 **110685/HHA/23 – 9 Dean Close, Partington M31 4BQ**

Erection of a two-storey side extension.

Received: 24/04/23: Circulated to Cllrs 24/04/23

8.1.3 **110745/HAZ/23 – Gasholders and Associated Infrastructure, Common Lane, Partington**

Application for revocation of hazardous substances consents H/HSD/36016 and H36017 under Section 14 of the planning (Hazardous Substance) Act 1990 9th 1990 Act)

Received: 02/05/23: Circulated to Cllrs 03/05/23

8.2 **Resolved** that no comments/objections are to be logged.

## 9 Post Office Closure

9.1 Cllrs to discuss and resolve the proposed action to be taken regarding the closure of the post office on Hall Lane.

9.1.1 **Resolved** that the PC will write to Post Office Ltd

## 10 Sub-committee groups.

10.1 Election of delegates for committee groups if required:

10.1.1 Neighbourhood Plan: Deferred to the next agenda

10.1.1.1 **Resolved:** KK asked for it to be put on the next agenda.

## 11 Update to website and Cllr Profiles :

11.1 Cllrs were asked to forward the Clerk a profile of themselves so the website can be updated.

## 12. Exclusion resolution

12.1 The Chair informed the new Cllrs of this item.

12.1.1 **Resolved** that the members of the public who are attending the meeting could remain as there was no sensitive information to discussed.

## 13. Any other Business & future Agenda Items

**13.1 AOB :** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

13.1.1 **BW:** Requested if the Trafford bin could be reinstated next to the Working Mens Club (WMC) & if the PPC can create a newsletter.

13.1.1.1 **Action:** PC to log a request with TBC to reinstatement the bin.

13.1.2 **RM:** Enquired as to when an update on CIL funds will be received?

13.1.2.1 Discussion between the Cllrs ensued.

13.1.3 **IE:** Enquired with the PC on the following and informed the Cllrs on other topics.

13.1.3.1 Planting programme.

13.1.3.2 Friends of Cross Lane park

13.1.3.3 Website needs updating.

13.1.3.4 PP meeting held and the details of the merged developers.

13.1.3.4.1 **Action:** *JRF will collate the developer contact details and pass to the PC so they can be invited to the next meeting.*

13.1.4 **WE:** Informed the Cllrs about Broadoaks Summer fair in July and the Levelling Up at the Sports Centre.

13.1.4.1 Discussion between the Cllrs ensued.

13.1.5 **TB:** Reported the overgrown hedges at the walkway and footpath on Partington Green adjacent to the WMC.

13.1.5.1 **Action:** *Log the above to TBC report it online.*

13.1.6 **JRF:** Reported the Garage area at Pearson Close.

13.1.6.1 **Action:** *Log the above to TBC report it online.*

13.1.7 **KK:** Reported the parked cars on Bailey Lane.

13.1.7.1 **Action:** *Log the above to TBC report it online.*

13.1.8 **SM:** Discussed the recent graffiti with the Cllrs and asked if the railings can be painted.

13.1.8.1 **Action:** *PC will write to TBC*

13.1.9 **JH:** Enquired if the Parish Council are doing to combat 'Mares Tail', (*Equisetum arvense*), that is prevalent in the area of Cross Lane East.

13.1.9.1 WE updated that TBC highways are responsible for the weed spraying programme.

### **13.2 Future agenda items:**

13.2.2.1 **IE: Precept /Cil to be added to agenda 2023-06**

13.2.2.2 **KK:** Neighbourhood plan to be added to agenda 2023-06

**14. Date of next meeting:** To confirm the date of the next meeting is scheduled for **Monday 12<sup>th</sup> June 2023**. The meeting will take place at 6pm at The Community Centre.

The Chair thanked the Cllrs and MOPs for attending. Meeting closed at 8.15pm.

### **LIST OF ACRONYMS**

PPC – Partington Parish Council

PC – Parish Clerk

CIW – Community Improvement Workers

YHG – Your Housing Group

TBC –Trafford Borough Council

CLLRS – Councillors

P/PAV – Partington Pavilion

PROW – Public Right of Way

GMP – Greater Manchester Police

CRR – Carrington Relief Road

WC – Ward Councillor

WMC – Working Mens Club

POR – Point of Reference

MOP – Member of Public

SM – Site Manager

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Chairman, Partington Parish Council,  
Councillor Wayne Edwards