

**MINUTES OF ANNUAL GENERAL PARISH COUNCIL MEETING
HELD ON MONDAY 17th MAY 2021 AT 6.45PM**

Present: Councillors W. Edwards (Chairman), J. Clare (JC), I. Edwards (IE), K. Stewart (KS), J Robe-Fogarty (JRF), A. Rudden (AR) J. Comerford (JJC), S. Morton (SM), K. Kanen (KK), P. Peters (PP).

1 Parish Clerk (PC) to welcome and receive apologies:

- 1.1 Apologies for absence were given from the following Councillors:
 - 1.1.2 Cllr J Whatmough – prior engagement
 - 1.1.3 Cllr J Boyers – work commitments.

2 Parish Clerk requested proposals for the election of the following officers for 2021/22:

- 2.1 Council to propose and second, officers for the forthcoming year.
 - 2.1.1 **Election of Chairman.**
 - 2.1.2 AR **Nominated** Cllr Wayne Edwards, seconded by JC.
 - 2.1.3 The Chair read out a statement and informed the Council that he would like to defer the election of the Vice Chair and Treasurer until the next meeting, due to a couple of issues that has been brought to has attention.
- 2.2 Election of **Vice Chairman.**
 - 2.2.1 **Resolved** to be deferred until the next meeting.
- 2.3 Election of **Treasurer.**
 - 2.3.1 **Resolved** to be deferred until the next meeting.
- 2.4 Election of **Responsible Financial officer (RFO).**
 - 2.4.1 Council unanimously **nominated** the Parish Clerk.

3 Adoption of the Code of Conduct Policy:

- 3.1 The PC distributed the Code of Conduct for the Cllrs information.
 - 3.1.1 **Resolved** that point 4.1 and 16 require amendments.
 - 3.1.1.2 **Action:** *PC to amend and redistribute via email.*

4 Declaration and Undertaking for Acceptance of Office:

- 4.1 **Resolved** that the PC has distributed the DOA forms to the Councillors for signing.

5. Annual Risk Register:

- 5.1 The PC distributed the ARR for the Cllrs perusal.
 - 5.1.1 **Resolved** that ARR dated April 2021, was a true and accurate record but did require an update on a section.
 - 5.1.1.2 **Action:** *PC to amend and redistribute via email.*

6 Chairs report on council business to full council:

- 6.1 Developments
 - 6.1.1 WE has been in regular contact with the local developers, who are eager to work with the Parish Council at the new memorial site located at The Green. Fencing and other works were discussed.
- 6.2 Memorial site.
 - 6.2.1 WE had a meeting with WC James Wright and will contact WC A New regarding putting pressure onto Trafford/Amey to finish off installing a plinth which will elevate the obelisk, install a flagpole and finish of the paving.
- 6.3 Educational Site.
 - 6.3.1 WE had a meeting with Mr Lancey (Social Connection manager) who informed him that a prefabricated educational hub/site will be built at the rear of the Broadway new development. It will have a 10-year licence attached to it and is proposed that it will be used for 'NEETS'.
 - 6.3.2 A letter regarding future educational facilities has been logged with TBC from the Chair WE.

6.4 The Greyhound site.

6.4.1 Discussions around the lack of progress on the Greyhound site was discussed. The previous owner of the land did lodge an interest in the progress the development. Therefore, contact was made and progress with the new drainage system has commenced.

6.5. Health & Safety shop

6.5.1 WE discussed options on how they could supply uniforms for the local children was explored.

6.6 Former boxing club

6.6.1 The former boxing club have been contacted regarding the funds that are held in trust from their old subscriptions. It was agreed that they would go away, decide how they want to reinvest the money into the local community and update the Council by letter.

7 Council to agree the 2020 Annual General and subsequent minutes:

7.1 To agree the 2020 AG meeting held on 04/05/20, [P1065 to 1066], were a true and accurate record.

7.1.1 **Resolved** that no matters arose from the set of minutes.

7.1.2 **Moved** by JJC, seconded by KS.

7.2 To agree the 2020-02 monthly meeting held on 15/02/21, [P1090 to 1095], were a true and accurate record.

7.2.1 **Resolved** that the following matters arose in from the below items.

7.2.1.1 Item 10.1. IE asked if the summer planting for 2021 had been organised?

A: PC confirmed plants have been ordered and additional hanging tubs for the railings outside Broadoak and near Oak Road.

7.2.1.2 Item 10.2. Council asked if the North West in Bloom 2021 entry had been completed?

A: PC confirmed entry had been registered.

7.2.2 **Moved** by JC, seconded by AR.

7.3 To agree the 2020-02 extraordinary remote meeting held on 23/02/21, [P1096], was a true and accurate record.

7.3.1 **Resolved** that no matters arose from the set of minutes.

7.3.2 **Moved** by WE, seconded by IE.

Important Note Agenda Amendment:

Item 8 on the agenda has been detailed in item 7.3. Therefore, all items below 7.3, have moved up an item number.

8 Election of officers for below sub-committee groups:

8.1. Environment Group/In Bloom

8.1.1 **Proposed** by WE that the above committee group will remain the same.

8.1.2 **Resolved** that the officers are Cllr J, Fogarty, Cllr J Clare & Parishioner K Watson

8.2 Employment & Finance Advisory Committee

8.2.1 **Proposed** by WE that the above committee group will remain the same.

8.2.2 **Resolved** that the officers are Chair Cllr JJ Comerford, J Clare, W Edwards,

A Rudden, K Kanes, I Edwards, J Fogarty.

8.3 Christmas Celebrations Committee

8.3.1 **Proposed** by WE that the above committee group will remain the same.

8.3.2 **Resolved** that the officers are Chair Cllr W Edwards, J Clare, K Kanes, Parish Clerk S Booth and lots of helpers.

8.4 Partington Pavilion Committee

8.4.1 **Proposed** by WE that the above committee group will remain the same.

8.4.2 **Resolved** that the officers are Chair Cllr I Edwards, J Clare, K Kanes, J Fogarty, JJ Comerford, K Stewart, J Boyers.

8.5 Press

8.5.1 This subcommittee is currently in abeyance from 2017.

9 Cllr I Edwards to deliver committee reports & minutes for the Pavilion and Oak Rd building.

9.1 Meeting regarding the Pavilion tenancies.

9.1.1 **Proposed** that the current issues emanating from the pavilion issues had to be addressed asap.

9.1.2 **Resolved** that the building will close, and repairs will be carried out. Future tenancies will be condition of the Pavilion Code of Conduct/ tenancy agreement.

9.1.2.1 Action: PC to source a CoC and TA and liaise with the Pavilion Chair.

9.2 Meeting regarding the Oak Road tenancies.

9.2.1 **Proposed** that the current tenant needs to be contacted to discuss the future tenancy agreement.

9.2.2 **Resolved** that a letter will be drawn up, detailing the PPC proposals.

9.2.2.1 Action: PC to liaise with WE to write a letter to the tenant.

10 To note planning applications received from Trafford Borough Council.

10.1 **103449/HHA/21 - Beechfield Chapel Lane Partington M31 4EZ**

Erection of single storey rear extension: Received 11/03/21.

10.1.2 **Resolved** that the PPC supports this application.

10.2 **102596/HHA/20 - 113 Moss Lane, Partington M31 4EA**

Erection of two storey side extension: Received 15/04/21

10.2.1 **Resolved** that the PPC supports this application.

10.3 **104367/HHA/21 - 8 Lock Lane, Partington M31 4PX**

Erection of a single storey rear extension together with rear decking: Received 03/05/21.

10.3.1 **Resolved** that the PPC supports this application.

11 Monthly finance.

11.1 To update the Council and agree that the income & expenditure records for April & May 21 are a true and accurate record. (copies attached for reference)

11.1.1 **Resolved** that no matters arose from the above financial record.

11.1.2 **Moved** by KS, seconded by PP.

12. Any other Business

12.1 Each Councillor and the PC is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

12.1.2 JJC:

12.1.2.1 Bailey Lane grid needs is highly dangerous to vehicles and pedestrians and needs to be reported again to TBC highways.

Action: PC to report again to TBC.

12.1.3 SM:

12.1.3.1 The signs on Manchester Road and Oak Road need replacing.

Action: PC to report again to TBC.

12.1.4 KK:

12.1.4.1 TBC are starting to open their offices up to a few members of staff.

12.1.4.2 Reported that the Christmas trees at the Clock look dead.

Answer: PC reported that they are regularly watered. JJC said that there were buds on them. WE said he will contact the garden centre.

12.1.5 AR:

12.1.5.1 Enquired if WE could ask the developers if they had any tarmac available for the pavilion car park?

Action: WE will ask the Site Manager at the Broadway development to report again to TBC.

12.1.5.2 Asked if the CIWS could collect branches that have been cut on Verbena Close?

Action: PC to raise a job sheet for collection.

12.1.5.3 Numerous complaints are being received from Parishioners regarding refuse collections being missed by Amey as whole areas of Partington are not listed on the crews' maps.

Action: PC will raise a complaint in addition to the numerous complaints regarding Warburton/Wood Lane collections that are being logged weekly.

12.1.5.4 Asked for an update on what we will be doing for this year's Christmas celebrations.

Action: PPC to discuss for future meetings.

12.1.6 IE:

12.1.6.1 Requested that the PPC report to the owner the overgrown trees/bushes at Beech House, Manchester Road.

Action: PC will write to the owner of the property.

12.1.7 WE:

12.1.7.1 Informed the Council that he has a few more signs to erect at POSH and the Pavilion.

12.1.8 PC:

12.1.8.1 Informed the Council that he van has had to have a new clutch fitted. has a few more signs to erect at POSH and the Pavilion.

12.1.8.2 PC: Informed the Council that he van has had to have a new clutch fitted. has a few more signs to erect at POSH and the Pavilion.

13. To confirm meeting dates with a start time of 6.30pm:

Monday 7th June 2021

Monday 5th July 2021

Monday 6th September 2021

Monday 4th October 2021

Monday 1st November 2021

Monday 6th December 2021

Monday 7th February 2022

Tuesday 7th March 2022

Monday 4th April 2022

14. Date of next meeting: To confirm the date of the next meeting is scheduled for 7th June 2021. The meeting will take place at 6.30pm at The Community Centre.

The Chair thanked the Cllrs for attending.

Meeting closed at 8.30pm.

LIST OF ACRONYMS

PPC – Partington Parish Council

PC – Parish Clerk

YHG – Your Housing Group

TBC –Trafford Borough Council

CLLRS – Councillors

POSH – Partington Old School Hall

P/PAV – Partington Pavilion

HFL – Heath Farm Lane

PROW – Public Right of Way

GMP – Greater Manchester Police

LOL – Our Lady of Lourdes

ASB – Anti Social Behaviour

NEETS – Not in Education, Employment or Training.

Councillor Wayne Edwards
Chairman
Partington Parish Council